# Important Dates 2011-2012

Published: July 2011

**Fall 2011** 

**Winter 2012** 

**Spring/Summer 2012** 

## **Fall 2011**

### **COURSE DURATION DATES**

Typical course start and end dates for the term can be found below.

Please note that not all courses adhere to these dates – consult the individual course listings for definitive information.

Definition	Courses that begin between July 2, 2011 and November 1, 2011 are considered part of the Fall academic term. Be sure to choose the Fall 2011 term code when enrolling.
Single-term Courses	Courses typically start the week of September 12, 2011 and end the week of December 12, 2011. Distance education classes begin September 10, 2011 and end December 10, 2011.
Multi-term Courses	Courses typically start the week of September 12, 2011 and end the week of April 9, 2012.

## **ENROLLMENT PERIODS**

Dates when enrollment is available for courses utilizing mail, online, or in-person methods. Certificate program students can continue to enroll after the Priority Enrollment period ends and during the Other Students Enrollment period (including the Special Saturday In-Person Enrollment).

Priority Enrollment for Certificate Program Students	Via the Web, Mail, or In-Person: July 4, 2011–July 15, 2011 for Fall or Fall/Winter classes
Other Students	Via the Web: Commences July 18, 2011 and continues until course start date, space permitting
	Via Mail: July 18, 2011–September 2, 2011
	<b>In-Person:</b> Commences July 18, 2011 and continues, space permitting, until second scheduled class for courses in Business, Distance Education, and Languages (excluding English/ESL/EAL); third scheduled class for all other courses. Early registration advised.
Special Saturday In-Person Enrollment	September 10, 2011, 9:30 a.m12:30 p.m.

## **APPLICATION TO REGISTER IN A CERTIFICATE PROGRAM**

See Registration in a Certificate Program.

Application Deadlines	July 8, 2011
	Students who have missed the published deadline to apply in a

certificate program may still apply. Applications for certificate programs received after the published deadline will be applied to the term directly following and the student's registration in the certificate will not take effect until that term.

See Registration in a Certificate Program for more details.

Please note that course enrollment is unaffected by the deadline to apply for registration in a certificate program and remains open as long as there are spots available for the offering.

See Enrollment for more details about enrolling in courses.

#### **OPEN HOUSE**

New, returning, and prospective students can attend one of our Open House sessions where they have the opportunity to meet with program and course representatives.

**Open House** August 25, 2011, 4:30 p.m.–7:00 p.m.

#### STATUTORY HOLIDAYS/UNIVERSITY CLOSED

Holidays observed by Ryerson University when our facilities are not open to the public.

Canada Day	July 1, 2011
Special Day	July 29, 2011
Civic Holiday	August 1, 2011
Labour Day	September 5, 2011
Thanksgiving	October 10, 2011

#### **ENROLLMENT/TRANSFER DEADLINE**

Final date to enroll in a course or transfer to another course.

Business, Distance Education, and Language courses (excluding English/ESL/EAL) Enrollments/transfers must take place **24 hours before** the **second** scheduled class.

Other Courses Enrollments/transfers must take place 24 hours

**before** the **third** scheduled class.

Accelerated course offerings: September 13, 2011

## WITHDRAWAL DEADLINES: CLASSROOM AND DISTANCE COURSES

Deadlines to withdraw for classroom and distance courses, with associated financial and academic consequences as applicable.

Students who do not officially withdraw through Enrollment Services and Student Records within the deadlines specified will be assigned a failing grade and charged the appropriate fees.

Full Refund: Classroom and Distance Courses	Five business days before the start of the course For courses of less than 31 hours in duration, no refund will be issued after the deadline for a full refund Accelerated course offerings: September 1, 2011
75% Refund: Classroom and Distance Courses: Courses of 42 or More Hours in Duration	Single-term 14-session courses: after the full refund deadline but prior to the fourth scheduled class of the course Accelerated course offerings: September 20, 2011 Multi-term courses: after the full refund deadline but prior to the eighth scheduled class of the course.
50% Refund: Classroom and Distance Courses: Courses of 31 to 41 Hours in Duration	After the full refund deadline but prior to the second scheduled class of the course
Good Academic Standing, No Refund: Classroom and Distance Courses	Single-term 14-session courses: before the eighth scheduled class of the course Accelerated course offerings: October 4, 2011
Good Academic Standing, No Refund: Classroom and Distance Courses: Multi-Term Course	Before the 16th scheduled class of the multi-term course

# WITHDRAWAL DEADLINES: CLASSROOM/INTERNET (FOR COURSES THAT HAVE BOTH AN INTERNET AND IN-CLASS COMPONENT)

Deadlines to withdraw for courses that have both an Internet and in-class component, with associated financial and academic consequences as applicable.

Students who do not officially withdraw through Enrollment Services and Student Records within the deadlines specified will be assigned a failing grade and charged the appropriate fees.

Full Refund: Classroom/Internet Courses	Five business days before the start of the course
75% Refund: Classroom/Internet Courses: Courses seven weeks or less	After the full refund deadline and up to 12 days after the course start date
75% Refund: Classroom/Internet Courses: Courses from 8 to 14 weeks	After the full refund deadline and up to 21 days after the course start date

Good Academic Standing, No Refund: Classroom/Internet

**Courses: Courses seven** 

weeks or less

After the full refund deadline and up to 24 days after the course start

After the full refund deadline and up to 42 days after the course start

date

Good Academic Standing, No Refund: Classroom/Internet

Courses: Courses from 8 to 14

weeks

## **GRADE APPEALS**

See Grade Appeals.

Appeal Deadline January 13, 2012

## **APPLICATION TO GRADUATE IN A CERTIFICATE PROGRAM**

See Graduation.

## Application Deadlines Fall 2011 Convocation:

June 1, 2011 until July 22, 2011 - Apply on RAMSS (with graduation

administrative fee).

July 23, 2011 until August 19, 2011 - Apply in person (with late application fee plus graduation administrative fee). September 9, 2011 is the final date to cancel an Application to

Graduate.

## **CONVOCATION (GRADUATION CEREMONY)**

Please visit www.ryerson.ca/convocation for specific ceremony dates and times.

Fall Convocation Fall 2011 Convocation will be held October 19, 2011-October 20,

2011.

## **Winter 2012**

#### **COURSE DURATION DATES**

Typical course start and end dates for the term can be found below.

Please note that not all courses adhere to these dates – consult the individual course listings for definitive information.

Definition	Courses that begin between November 2, 2011 and February 1, 2012 are considered part of the Winter academic term. Be sure to choose the Winter 2012 term code when enrolling.
Single-term Courses	Courses typically start the week of January 9, 2012 and end the week of April 9, 2012.
Multi-term Courses	Fall/Winter courses resume the week of January 9, 2012.

#### **ENROLLMENT PERIODS**

Dates when enrollment is available for courses utilizing mail, online, or in-person methods. Certificate program students can continue to enroll after the Priority Enrollment period ends and during the Other Students Enrollment period (including the Special Saturday In-Person Enrollment).

Priority Enrollment for Certificate Program Students	Via the Web, Mail, or In-Person: August 8, 2011–August 19, 2011 for Winter classes
Other Students	Via the Web: Commences August 22, 2011 and continues until course start date, space permitting
	Via Mail: August 22, 2011–November 4, 2011
	<b>In-Person:</b> Commences August 22, 2011 and continues, space permitting, until second scheduled class for courses in Business, Distance Education, and Languages (excluding English/ESL/EAL); third scheduled class for all other courses. Early registration advised.
Special Saturday In-Person Enrollment	January 7, 2012, 9:30 a.m.–12:30 p.m.

## **APPLICATION TO REGISTER IN A CERTIFICATE PROGRAM**

See Registration in a Certificate Program.

Application Deadlines	November 25, 2011
	Students who have missed the published deadline to apply in a certificate program may still apply. Applications for certificate programs received after the published deadline will be applied to the

term directly following and the student's registration in the certificate will not take effect until that term.

See Registration in a Certificate Program for more details.

Please note that course enrollment is unaffected by the deadline to apply for registration in a certificate program and remains open as long as there are spots available for the offering.

See Enrollment for more details about enrolling in courses.

#### **OPEN HOUSE**

New, returning, and prospective students can attend one of our Open House sessions where they have the opportunity to meet with program and course representatives.

**Open House** November 24, 2011, 4:30 p.m.-7:00 p.m.

#### STATUTORY HOLIDAYS/UNIVERSITY CLOSED

Holidays observed by Ryerson University when our facilities are not open to the public.

Mid-Year Closure	The University will be closed from 4:30 p.m. December 21, 2011 until
	8:00 a.m. January 4, 2012.

**Family Day** February 20, 2012

**Ryerson Study Week** Ryerson Study Week, for degree program students, commences

February 20, 2012. Continuing education classes continue unless the

course description notes otherwise.

**Good Friday** April 6, 2012

#### **ENROLLMENT/TRANSFER DEADLINE**

Final date to enroll in a course or transfer to another course.

**Business, Distance Education,** and Language courses (excluding English/ESL/EAL)

Enrollments/transfers must take place 24 hours before the second scheduled class.

Other Courses Enrollments/transfers must take place 24 hours

before the third scheduled class.

Accelerated course offerings: January 17, 2012

#### WITHDRAWAL DEADLINES: CLASSROOM AND DISTANCE COURSES

Deadlines to withdraw for classroom and distance courses, with associated financial and academic

consequences as applicable.

Students who do not officially withdraw through Enrollment Services and Student Records within the deadlines specified will be assigned a failing grade and charged the appropriate fees.

Full Refund: Classroom and Distance Courses	Five business days before the start of the course For courses of less than 31 hours in duration, no refund will be issued after the deadline for a full refund. Accelerated course offerings: January 6, 2012
75% Refund: Classroom and Distance Courses: Courses of 42 or More Hours in Duration	Single-term 14-session courses: after the full refund deadline but prior to the fourth scheduled class of the course Accelerated course offerings: January 24, 2012 Multi-term courses: after the full refund deadline but prior to the eighth scheduled class of the course.
50% Refund: Classroom and Distance Courses: Courses of 31 to 41 Hours in Duration	After the full refund deadline but prior to the second scheduled class of the course
Good Academic Standing, No Refund: Classroom and Distance Courses	Single-term 14-session courses: before the eighth scheduled class of the course Accelerated course offerings: February 7, 2012
Good Academic Standing, No Refund: Classroom and Distance Courses: Multi-Term Course	Before the 16th scheduled class of the multi-term course

# WITHDRAWAL DEADLINES: CLASSROOM/INTERNET (FOR COURSES THAT HAVE BOTH AN INTERNET AND IN-CLASS COMPONENT)

Deadlines to withdraw for courses that have both an Internet and in-class component, with associated financial and academic consequences as applicable.

Students who do not officially withdraw through Enrollment Services and Student Records within the deadlines specified will be assigned a failing grade and charged the appropriate fees.

Full Refund: Classroom/Internet Courses	Five business days before the start of the course
75% Refund: Classroom/Internet Courses: Courses seven weeks or less	After the full refund deadline and up to 12 days after the course start date
75% Refund: Classroom/Internet Courses: Courses from 8 to 14 weeks	After the full refund deadline and up to 21 days after the course start date
Good Academic Standing, No	After the full refund deadline and up to 24 days after the course start

Refund: Classroom/Internet

**Courses: Courses seven** 

weeks or less

date

Good Academic Standing, No

Refund: Classroom/Internet

Courses: Courses from 8 to 14

weeks

After the full refund deadline and up to 42 days after the course start

date

## **GRADE APPEALS**

See Grade Appeals.

Appeal Deadline June 1, 2012

# **Spring/Summer 2012**

### **COURSE DURATION DATES**

Typical course start and end dates for the term can be found below.

Please note that not all courses adhere to these dates – consult the individual course listings for definitive information.

Definition	Courses that begin between February 2, 2012 and July 1, 2012 are considered part of the Spring academic term. Be sure to choose the Spring 2012 term code when enrolling.
Single-term Courses	Early Spring courses typically start the week of April 30, 2012.  Monday/Wednesday classes end June 18, 2012 and  Tuesday/Thursday classes end June 14, 2012.
	Mid-Spring courses typically start the week of June 18, 2012.  Monday/Wednesday classes end August 13, 2012, and  Tuesday/Thursday classes end August 7, 2012.

## **ENROLLMENT PERIODS**

Dates when enrollment is available for courses utilizing mail, online, or in-person methods. Certificate program students can continue to enroll after the Priority Enrollment period ends and during the Other Students Enrollment period (including the Special Saturday In-Person Enrollment).

Priority Enrollment for Certificate Program Students	Via the Web, Mail, or In-Person: March 1, 2012–March 16, 2012 for Spring classes.  Please note that RAMSS will be unavailable, due to a system upgrade, from 12:00 a.m. March 10 to 8:00 a.m. March 13.
Other Students	Via the Web: Begins March 19, 2012 and continues until course start date, space permitting
	Via Mail: March 19, 2012–April 5, 2012
	<b>In-Person:</b> Commences March 19, 2012 and continues, space permitting, until second scheduled class for courses in Business, Distance Education, and Languages (excluding English/ESL/EAL); third scheduled class for all other courses. Early registration advised.
Special Saturday In-Person Enrollment	April 28, 2012, 9:30 a.m.–3:30 p.m.

## **APPLICATION TO REGISTER IN A CERTIFICATE PROGRAM**

See Registration in a Certificate Program.

## **Application Deadlines**

## Extended to March 30, 2012

Students who have missed the published deadline to apply in a certificate program may still apply. Applications for certificate programs received after the published deadline will be applied to the term directly following and the student's registration in the certificate will not take effect until that term.

See Registration in a Certificate Program for more details.

Please note that course enrollment is unaffected by the deadline to apply for registration in a certificate program and remains open as long as there are spots available for the offering.

See Enrollment for more details about enrolling in courses.

## **OPEN HOUSE**

New, returning, and prospective students can attend one of our Open House sessions where they have the opportunity to meet with program and course representatives.

**Open House** March 28, 2012, 4:30 p.m.–7:00 p.m.

#### STATUTORY HOLIDAYS/UNIVERSITY CLOSED

Holidays observed by Ryerson University when our facilities are not open to the public.

Victoria Day May 21, 2012

Canada Day July 2, 2012

Civic Holiday August 6, 2012

#### **ENROLLMENT/TRANSFER DEADLINE**

Final date to enroll in a course or transfer to another course.

<b>Business, Distance Education</b>
and Language courses
(excluding English/ESI /EAL)

Enrollments/transfers must take place 24 hours

before the second scheduled class.

Accelerated course offerings (courses starting May 6, 2012): May 8,

2012

Accelerated course offerings (courses starting June 23, 2012): June

26, 2012

**Other Courses** 

Enrollments/transfers must take place 24 hours

before the third scheduled class.

## WITHDRAWAL DEADLINES: CLASSROOM AND DISTANCE COURSES

Deadlines to withdraw for classroom and distance courses, with associated financial and academic consequences as applicable.

Students who do not officially withdraw through Enrollment Services and Student Records within the deadlines specified will be assigned a failing grade and charged the appropriate fees.

Full Refund: Classroom and Distance Courses	Five business days before the start of the course For courses of less than 31 hours in duration, no refund will be issued after the deadline for a full refund. Accelerated course offerings (courses starting May 6, 2012): April 27, 2012 Accelerated course offerings (courses starting June 23, 2012): June 15, 2012
75% Refund: Classroom and Distance Courses: Courses of 42 or More Hours in Duration	Single-term 14-session courses: after the full refund deadline but prior to the fourth scheduled class of the course Accelerated course offerings (courses starting May 6, 2012): May 15, 2012 Accelerated course offerings (courses starting June 23, 2012): July 3, 2012 Multi-term courses: after the full refund deadline but prior to the eighth scheduled class of the course.
50% Refund: Classroom and Distance Courses: Courses of 31 to 41 Hours in Duration	After the full refund deadline but prior to the second scheduled class of the course
Good Academic Standing, No Refund: Classroom and Distance Courses: Single- Term Course	Before the eighth scheduled class of the course Accelerated course offerings (courses starting May 6, 2012): May 29, 2012 Accelerated course offerings (courses starting June 23, 2012): July 17, 2012
Good Academic Standing, No Refund: Classroom and Distance Courses: Multi-Term	Before the 16th scheduled class of the multi-term course

# WITHDRAWAL DEADLINES: CLASSROOM/INTERNET (FOR COURSES THAT HAVE BOTH AN INTERNET AND IN-CLASS COMPONENT)

Deadlines to withdraw for courses that have both an Internet and in-class component, with associated financial and academic consequences as applicable.

Course

Students who do not officially withdraw through Enrollment Services and Student Records within the deadlines specified will be assigned a failing grade and charged the appropriate fees.

**Full Refund:** Five business days before the start of the course Classroom/Internet Courses 75% Refund: After the full refund deadline and up to 12 days after the course start Classroom/Internet Courses: Courses seven weeks or less 75% Refund: After the full refund deadline and up to 21 days after the course start **Classroom/Internet Courses:** date Courses from 8 to 14 weeks Good Academic Standing, No After the full refund deadline and up to 24 days after the course start Refund: Classroom/Internet date Courses: Courses seven weeks or less After the full refund deadline and up to 42 days after the course start Good Academic Standing, No Refund: Classroom/Internet

#### **GRADE APPEALS**

weeks

See Grade Appeals.

Courses: Courses from 8 to 14

Appeal Deadline September 7, 2012

#### **APPLICATION TO GRADUATE IN A CERTIFICATE PROGRAM**

See Graduation.

## Application Deadlines Spring 2012 Convocation:

November 1, 2011 until February 27, 2012 - Apply on RAMSS (with

graduation administrative fee).

February 28, 2012 until March 16, 2012 - Apply in person (with late application fee plus graduation administrative fee).

May 11, 2012 is the final date to cancel an Application to Graduate.

## **CONVOCATION (GRADUATION CEREMONY)**

Please visit www.ryerson.ca/convocation for specific ceremony dates and times.

**Spring Convocation** Spring 2012 Convocation will be held June 6, 2012-June 15, 2012.