

IMPORTANT DATES

Managing your time effectively also means being aware of the many dates and deadlines that affect you as a Chang School student, and planning accordingly. Here are the various dates you should make yourself aware of and carefully record. Please note that this is not an exhaustive list.

The Chang School will observe Ryerson University's Fall and Winter Study Weeks; some courses may not observe these Study Week breaks (see Statutory Holidays/University Closed on page 173 for Study Week closure information and consult individual course listings on the Chang School website at ryerson.ca/ce for course durations and scheduling information).

NOTE: Undergraduate program students who enrol in continuing education courses through The Chang School should be aware that continuing education deadlines are applicable and may differ from those outlined in the undergraduate calendar.

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COURSE DURATION DATES

Typical course start and end dates for the term can be found below. Please note that not all courses adhere to these dates – consult individual course listings at ryerson.ca/ce/calendar for definitive information.

Definition	FALL 2017 TERM	WINTER 2018 TERM	SPRING/SUMMER 2018 TERM
Definition	Courses that begin between July 2 and November 1 are considered part of the Fall academic term. Be sure to choose the Fall 2017 Term code when enrolling.	Courses that begin between November 2 and February 1 are considered part of the Winter academic term. Be sure to choose the Winter 2018 Term code when enrolling.	Courses that begin between February 2 and July 1 are considered part of the Spring academic term. Be sure to choose the Spring 2018 term code when enrolling.
Single-term Courses	Courses typically start the week of September 11, 2017 and end the week of December 11, 2017. Full-term Distance Education classes begin September 11, 2017 and end December 9, 2017.	Courses typically start the week of January 15, 2018 and end the week of April 16, 2018. Full-term Distance Education classes begin on January 15, 2018 and end April 14, 2018.	Early Spring courses typically start the week of May 7, 2018. Monday/Wednesday classes end June 20, 2018 and Tuesday/Thursday classes end June 19, 2018. Mid-Spring/Summer courses typically start the week of June 25, 2018. Monday/Wednesday classes end August 13, 2018, and Tuesday/Thursday classes end August 7, 2018.
Multi-term Courses	Courses typically start the week of September 11, 2017 and end the week of April 16, 2018.	Fall/Winter courses resume the week of January 15, 2018.	

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ENROLMENT PERIODS

Dates when enrolment is available for courses utilizing mail, online, or in-person methods. Certificate program students can continue to enrol after the Priority Enrolment period ends and during the Open Enrolment period (including the Special Saturday In-Person Enrolment). Classes fill up quickly; to avoid disappointment, early enrolment is advised. See Enrolment at ryerson.ca/ce/enrolment for more details.

Priority Enrolment for Certificate Program Students	June 5, 2017–June 17, 2017 for Fall or Fall/Winter classes	August 14, 2017–August 26, 2017 for Winter classes	February 12, 2018–February 24, 2018 for Spring classes
Open Enrolment for All Other Students	<p>Online and In-Person: Commences June 19, 2017 and continues, space permitting, until prior to the second scheduled class begins for courses in Business and Languages (including ESL/EAL); until September 21, 2017 for Distance: Internet full-term classes; until first day of week-long intensive courses; and until prior to the third scheduled class for all other courses. Early enrolment is advised.</p> <p>Mail-in: June 19, 2017–August 25, 2017</p>	<p>Online and In-Person: Commences August 28, 2017 and continues, space permitting, until prior to the second scheduled class begins for courses in Business and Languages (including ESL/EAL); until January 25, 2018 for Distance: Internet full-term classes; until first day of week-long intensive courses; and until prior to the third scheduled class for all other courses. Early enrolment is advised.</p> <p>Mail-in: August 28, 2017–November 1, 2017</p>	<p>Online and In-Person: Commences February 26, 2018 and continues, space permitting, until prior to the second scheduled class begins for courses in Business and Languages (including ESL/EAL); until May 17, 2018 for Distance: Internet full-term classes; until first day of week-long intensive courses; and until prior to the third scheduled class for all other courses. Early enrolment is advised.</p> <p>Mail-in: February 26, 2018–April 1, 2018</p>
Special Saturday In-Person Enrolment	September 9 and 16, 2017, 9:30 a.m.–12:30 p.m.	January 13, 20, and 27, 2018, 9:30 a.m.–12:30 p.m.	April 28 and May 5 and 12, 2018, 9:30 a.m.–12:30 p.m.

APPLICATION TO REGISTER IN A CERTIFICATE PROGRAM

See Registration in a Certificate Program (ryerson.ca/ce/certreg).

Application Deadlines	October 31, 2017	January 31, 2018	June 30, 2018
	<p>Students who have missed the published deadline to apply to register in a certificate program may still apply. Applications received after the published deadline will be applied to the term directly following and the student's registration in the certificate will not take effect until that term. See Registration in a Certificate Program (ryerson.ca/ce/certreg) for more details.</p> <p>Please note that course enrolment is unaffected by the deadline to apply for registration in a certificate program and remains open as long as there are spots available for the offering. See Enrolment (ryerson.ca/ce/enrolment) for more details about how to enrol.</p>		

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OPEN HOUSE

New, returning, and prospective students can attend one of our Open House sessions where they have the opportunity to meet with program and course representatives. See Open House, Interviews, and Placement Assessments at ryerson.ca/ce/openhouse for more details.

August 24, 2017,
4:30 p.m.-6:30 p.m.

November 30, 2017,
4:30 p.m.-6:30 p.m.

March 22, 2018,
4:30 p.m.-6:30 p.m.

STATUTORY HOLIDAYS/UNIVERSITY CLOSED

Holidays observed by Ryerson University when our facilities are not open to the public.

July 1, 2017 - Canada Day
July 3, 2017 - Canada Day Observed
August 4, 2017 - Ryerson Day
August 7, 2017 - Civic Holiday
September 4, 2017 - Labour Day
Study Week closure begins for Chang School classes on October 7, 2017. Chang School classes resume on October 14, 2017. Consult individual course listings at ryerson.ca/ce/calendar for more information.
October 9, 2017 - Thanksgiving

The University will be closed from 4:00 p.m. December 22, 2017 until 8:30 a.m. January 8, 2018.
Study Week closure begins for Chang School classes on February 17, 2018. Chang School classes resume on February 24, 2018. Consult individual course listings at ryerson.ca/ce/calendar for more information.
February 19, 2018 - Family Day
March 30, 2018 - Good Friday

May 21, 2018 - Victoria Day
July 1, 2018 - Canada Day
July 2, 2018 - Canada Day Observed
August 3, 2018 - Ryerson Day
August 6, 2018 - Civic Holiday

ENROLMENT/TRANSFER DEADLINE

Final date to enrol in a course or transfer to another course. See Important Dates on the Chang School website, at ryerson.ca/ce, for enrolment/transfer deadlines for week-long intensive courses and accelerated distance education courses.

Business and Language courses (including ESL/EAL)

Enrolment/transfers must take place before the second scheduled class.

Distance Education Courses

September 21, 2017

January 25, 2018

May 17, 2018

Other Courses

Enrolment/transfers must take place before the third scheduled class.

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WITHDRAWAL DEADLINES: CLASSROOM AND DISTANCE COURSES

Deadlines to withdraw for classroom and distance courses, with associated financial and academic consequences as applicable.

Students who do not officially withdraw via RAMSS or through Enrolment Services and Student Records within the deadlines specified will be assigned a failing grade and charged the appropriate fees. For withdrawal deadlines for week-long intensive courses and accelerated distance education courses, see Important Dates on the Chang School website at ryerson.ca/ce.

<p>Full Refund: Classroom and Distance Courses</p>	<p>Five business days before the course start date Note: For courses of less than 31 hours in duration, no refund will be issued after the deadline for a full refund.</p>		
<p>75% Refund: Classroom Courses: Courses of 39 or More Hours in Duration</p> <p>Distance Courses</p>	<p>Single-term 13-session courses: after the full refund deadline but prior to the fourth scheduled class of the course Note: No refund after this deadline.</p> <p>Multi-term courses: after the full refund deadline but prior to the eighth scheduled class of the course</p>		
	<p>October 1, 2017</p>	<p>February 4, 2018</p>	<p>May 27, 2018</p>
<p>50% Refund: Classroom and Distance Courses: Courses of 31 to 38 Hours in Duration</p>	<p>After the full refund deadline but prior to the second scheduled class of the course Note: No refund for courses 30 hours or less after course begins.</p>		
<p>Good Academic Standing, No Refund: Classroom and Distance Courses</p>	<p>November 17, 2017</p>	<p>March 29, 2018</p>	<p>Courses that start in May and run once per week for 13 weeks: July 13, 2018</p> <p>Courses that start in May and run twice per week for 7 weeks: May 25, 2018</p> <p>Courses that start in June and run twice per week for 7 weeks: July 13, 2018</p>

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GRADE APPEALS

See Grade Appeals on the Chang School website at ryerson.ca/ce.

Application Deadlines

January 22, 2018, 4:00 p.m.

May 25, 2018

September 14, 2018

APPLICATION TO GRADUATE IN A CERTIFICATE PROGRAM

See Graduation on the Chang School website at ryerson.ca/ce/certgrad.

Application Deadlines

Fall 2017 Convocation:
June 1, 2017 until July 31, 2017 –
Apply on RAMSS (with no fee)

August 31, 2017 – Final date to apply
on RAMSS (with late application fee)

September 8, 2017 is the final date to
cancel an Application to Graduate.

Spring 2018 Convocation:
November 1, 2017 until
March 15, 2018 – Apply on RAMSS
(with no fee)

April 15, 2018 – Final date to apply on
RAMSS (with late application fee)

May 10, 2018 is the final date to
cancel an Application to Graduate.

CONVOCATION (GRADUATION CEREMONY)

See Convocation at ryerson.ca/convocation for specific ceremony dates and times.

Fall 2017 Convocation will be held
October 11, 2017–October 12, 2017.

Spring 2018 Convocation –
Dates TBA.